Welcome! The session will begin soon.
You are all muted, but feel free to use the ‘Chat’ function to network before we begin.
If you have a question, please put it in the ‘Chat’.
After the Forum, you will receive access to all Forum presentations and the attendee lists from each session.
Welcome and Introduction

Shawneese Brown
PHL Purchasing Manager
Service, Supply, and Equipment (SS&E)
Agenda

• Overview of PHL Service Supply and Equipment (SS&E)
• Types of SS&E Procurements at PHL
• Tips for Success
• Finding SS&E Opportunities
• Upcoming Opportunities
• Questions and Answers
• Closing/Transition to Closing Session
• Philadelphia’s airports are managed by the City of Philadelphia, Department of Commerce, Division of Aviation

• Contracting opportunities are available at:
  o Philadelphia International Airport (PHL)
  o Northeast Philadelphia Airport (PNE)
Defining the Right Opportunities for Your Business Type

• City contracting opportunities are categorized and procured as follows:
  ▪ Professional Services
    o Request for Proposals (RFP) – opportunities greater than $34,000
  ▪ Services, Supplies, and Equipment (SS&E)
    o Sealed Competitive Bid – opportunities greater than $34,000 awarded to the lowest responsive and responsible bidder
    o Best Value RFPs – opportunities greater than $34,000 in which multiple criteria are used to determine a contract award
  ▪ Public Works (Construction)
    o Sealed Competitive Bid – opportunities greater than $34,000 awarded to the lowest responsive and responsible bidder
    o Best Value RFPs – opportunities greater than $34,000 in which multiple criteria are used to determine a contract award
Defining the Right Opportunities for Your Business Type

• Effective September 22, 2020, smaller City contracting opportunities are categorized and procured as follows:
  ▪ Services, Supplies, and Equipment (SS&E)
    o **Micro Purchases** – opportunities at or under $34,000
    o **Small Order Purchases** – opportunities greater than $34,000 to $75,000, which may be renewed for up to three one-year periods
    o **Local Business Purchases** – opportunities greater than $75,000 to $100,000, which may be renewed for up to three one-year periods
Overview of Professional Services

Micro Purchase
- Up to $34,000
- Registered OEO, SBE and LBE vendors ONLY
- One-year contract with no renewal terms

Small Order Purchase
- Up to $75,000
- Any vendor may apply to the opportunity through PHLContracts
- One-year contract with three optional one-year renewal terms

Small Order Purchase - LBE
- Up to $100,000
- Must be a registered LBE to apply to the opportunity through PHLContracts
- One-year contract with three optional one-year renewal terms

**Get Certified as a Local Business Entity:**
Types of SS&E Purchases at PHL

- Security Guard Services
- Janitorial Supplies
- Rental of Mop Heads and Floor Mats
- Snow Clearance
- Georgia Pacific Restroom Paper Products and Dispensers
- Air Handler Repair Parts
- Snow Melter’s
- Facility Maintenance (FMC)
Tips for Success

- Attend pre-proposal and/or pre-bid meetings.
- Identify teaming partners early in the process.
- Understand diversity goals.
- M/W/DSBE for City-funded.
- Understand project specific requirements.
- Keep current on Prevailing Wages.
- Badging is required of most personnel.
Finding PHL SS&E Opportunities
Where to Find the Opportunities

<table>
<thead>
<tr>
<th>Construction (Public Works) and Goods and Services (SS&amp;E) Opportunities</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHL Contracts</td>
</tr>
<tr>
<td><a href="https://phlcontracts.phila.gov/bso/">https://phlcontracts.phila.gov/bso/</a></td>
</tr>
</tbody>
</table>
Contracts Hub: https://contracts.phila.gov/#/
New City Website Combining eContract Philly and PHL Contracts Opportunities
PHL Contracts - https://www.phlcontracts.phila.gov/bso/

Register as a vendor to receive opportunity notifications

Open Bids = Opportunities
Search by Bid Category

Bid Category:
- Laboratory Equipment, Supplies, and Services
- Maintenance and Repair of Equipment
- Medical Equipment, Supplies, and Services
- Miscellaneous Commodities and Services
- Office Supplies, Related Items, and Services
- Paper, Printing Equipment, and Related Products and Services
- Personal Products, Equipment, and Services
- Public Works, Park Equipment, and Construction Services
- Rental and Leasing Services
- Safety and Protection Equipment and Related Services
- School and Library Equipment, Supplies, and Services
- Sporting, Athletic, and other Outdoor Equipment and Services

Bid Details:
- Bid Date
- Bid Holder List
## Upcoming SS&E Opportunities

<table>
<thead>
<tr>
<th>Bid Title</th>
<th>Anticipated Bid Opening Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Service Maintenance for Interactive Employee Training (AAAE)</td>
<td>December</td>
</tr>
<tr>
<td>Facility Maintenance (FMC)</td>
<td>January</td>
</tr>
<tr>
<td>Runway Silica Sand</td>
<td>March</td>
</tr>
<tr>
<td>Envirox – H2 Orange 2, Concentrate 117</td>
<td>March</td>
</tr>
<tr>
<td>Recycling Compactor and Pick-Up Service</td>
<td>June</td>
</tr>
</tbody>
</table>
Closing Questions and Answers

• Questions and Answers
  ▪ Please put your questions in the ‘Chat’

• Closing
  ▪ When instructed, close out of this session and use the link you used for the opening session to get back to the Closing Session
  ▪ If you can’t find that link see the ‘Chat’ when instructed and click the link provided